

Midterm 1 Regrade Request Form

If you believe we made a grading error on the first midterm exam, please fill out this form, staple it to the front of your exam, and hand it to Keith during his office hours (Monday, 4:45PM – 6:15PM in Gates 178, or Thursday, 3:30PM – 5:30PM, Gates 300) or right before or right after lecture. **Please do not hand regrade requests to other TAs; only Keith can accept regrade requests.** All regrade requests must be received no later than 3:00PM on Friday, February 26. (If you are an SCPD student, send us the relevant parts of this form over email along with a scan of your exam.)

If we made an arithmetic error totaling up your points on the exam, we can easily correct it. Just let us know that we made an arithmetic error and we'll get it corrected right away.

If you believe that we did not grade your exam consistently with the criteria we have developed, you can ask us to regrade some of the problems on your exam from scratch. ***Please only ask us to regrade an exam question if you actually want us to completely regrade the exam question.*** If you don't fully understand the feedback you've received or you have general questions about the exam, we'd strongly recommend stopping by office hours to talk things over with the course staff rather than submitting a regrade request. If you submit a problem for a regrade, we will regrade it from scratch and ***there is a very real possibility that your grade may go down*** in the event that we misapplied the criteria the first time around.

When submitting a regrade, ***do not make any marks on the exam.*** Just fill out the form below.

If we made an arithmetic error when grading your exam, check the box below and briefly describe where we made the error.

Arithmetic Error: _____

If you would like us to regrade any of the problems on the exam, please check the appropriate box or boxes below. We will then regrade those questions. There's no need to provide any elaboration of what you'd like us to look at – just indicate which problems we should review.

Q1.i Q1.ii Q2 Q2 Q3 Q4.i Q4.ii

I have not added, removed, or changed anything on this exam since when I finished taking the exam. I understand that tampering with a completed exam when submitting it for a regrade request is in violation of the Stanford Honor Code.

(signature) _____