

Project Log

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For this assignment you will maintain a weekly log of your work on the project. The objectives of this assignment are 1) to make you and your team think carefully about your goals for each week and 2) to increase accountability between team members.

Each week you will describe the work that you expect to get done during the coming week. You will also record the work that you completed in the previous week. You should highlight and explain any discrepancies between the work you expected to complete and the actual work completed.

It is up to you and your team members to decide when your workweek starts. Just make sure each week you set goals for the coming week and describe the work you did the previous week. Do try to be consistent though, so if you write your log entry on Sunday of one week, don't switch to Wednesday for the next week.

Your weekly log should be maintained as a Google Doc which you will share with your team members, your supervising TA, and me (use my pyoung at cs.stanford.edu email address).

Please write in prose and provide a good degree of detail. Consider the following examples describing work for the upcoming week.

Very Poor Example:

- *UI*

Poor Example:

- *Work on Search UI and the Information Page*

Good Example:

- Using the Search UI mockup I developed last week I will run experiments with our user test group. Based on the test group feedback, I will finalize the search UI design and begin coding it.
- The team has decided we need a new summary information page. I will look into different ways to present the data graphically. I should have a mockup ready by the end of the week. I will look into available 3rd party libraries for graphing, choose a library, and make sure I understand it well enough to begin coding using it next week.