

Instructions for Take-Out Mid-Term Exam
Thursday, May 12, 2005

Time Limit on Exam

You have *two hours* to work the midterm, *from the time that you pick it up until the time that you return it to us.*

Pick Up Time and Place

The exam may be picked up between 9:00 am and 3:00 pm on Thursday, May 12, 2005.

Most, perhaps, all of the day the exam will be available for pick-up and return in Helen Niu's office, Packard Building, Room 309. If Mrs. Niu is absent for some reason there will be a sign on her door announcing a nearby location where the exams may be found or returned. Most likely the alternate distribution points will be Packard Room 323 (Oveisgharan) or Packard 331 (Tyler). Look for a sign though to be sure!

Rules

- All problems should be worked out in the "Blue Books" provided.
- The exam is open-book, open-notes.
- If you have any questions about the exam, you may try to contact Prof. Tyler or Mrs. Oveisgharan. They will be available generally in their or near their offices, but cannot be present all the time. Otherwise, if you are unable to ask your question, make clear in your examination book any assumptions that you make about the meaning of a question.
- Plan to return the questions with your solutions. We will hand back the questions with the graded exams, after everyone has taken it—we need to allow for delays in TV land and for unanticipated problems such as illness.

- The Stanford Honor Code should govern your behavior during this examination. You are to work alone and should not have any interaction with a classmate concerning this midterm until after it is completed by each of you and you have returned it to us. It is best if you do not discuss the midterm with anyone until we announce that everyone has taken it.

Under the honor code, you are not required to monitor your fellow students, but if you should become aware of an infraction of the honor code you are obliged to take action. That action might be intervention or reporting, for example. You are not obligated to report infractions if intervention (perhaps a comment that you are aware of what is going on) is sufficient to end it. In general it is not a good idea to sit near someone during an exam with whom you study frequently as responses to questions may tend to be similar.

The EE Department and the School of Engineering take infractions of the honor code very seriously. More information is available on University webs sites. For example, see:

[http://www.stanford.edu/dept/vpsa/judicialaffairs/
guiding/pdf/honorcode.pdf](http://www.stanford.edu/dept/vpsa/judicialaffairs/guiding/pdf/honorcode.pdf)

If you have any questions about this policy please contact Prof. Tyler or, for specific situations, the Office of the Dean of Student Affairs. The University Ombudsperson is a good resource if you become involved in a dispute.