

Introduction

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Resources and Local Information	In a major emergency, the 911 lines may be overwhelmed. If you need immediate emergency assistance persist in your efforts to reach a 911 operator.
Personal Preparedness	In the event of a major emergency affecting the entire university, the University Emergency Operations Center (EOC) will be activated. The EOC will work closely with each of the local Satellite Operations Centers (SOC) in responding to and recovering from a major emergency. The local SOCs will then communicate with the departments under their control.
Communications	Now is the time to become familiar with the designated Emergency Assembly Point (EAP) for your local area, in the event that a building evacuation becomes necessary. The resource section of this guide contains a link to all university EAP sites as well as links to other valuable information.
Active Threat	In the event of an emergency closure please call your local contact or hotline for information on the operating status of your local business unit. If you do not know your local contact or hotline number, ask your supervisor for the information and write it on the resource page.
Civil Disturbance or Demonstration	For campus emergency information:
Hostage Situation	<ul style="list-style-type: none"> • Register your personal contact information in StanfordYou for use by the AlertSU system • Go to the Stanford University Emergency Information website at http://emergency.stanford.edu • Call (650) 725-5555, the Stanford Emergency Information Hotline • Listen to KZSU 90.1 FM
Earthquake	For area emergency information, follow reports on “Emergency Alert System” radio (e.g., KCBS 740 AM) and television news broadcasts.
Explosion	The Stanford University Emergency and Safety Procedures Handbook for Faculty and Staff has been coordinated with all applicable departments and approved by the Environmental Health and Safety Department. Feedback may be sent to preparedness@lists.stanford.edu .
Fire	
Hazardous Material Incident / Suspicious Odor	
Evacuation Procedure	
Shelter in Place	
Elevator Entrapment / Malfunction	
Flooding and Water Damage	
Power Outage	
Medical Emergency / Illness or Injury	
Seasonal Flu and Pandemic Influenza	
Phone Threat	
Phone Threat Report	
Suspicious Behavior & Personal Safety	
Suspicious Package / Mail / Email	