System Type – Check one

☐ Fire Alarm Modification (Alarm Initiation & notification devices only) _______
☐ Fire Sprinkler (NFPA 13) (Sprinkler addition/relocation only) _______
☐ Residential Fire Sprinkler (NFPA 13D) (Sprinkler addition/relocation only) _______

No. of Devices
(10 Maximum)

Scope of Work - Describe extent of proposed work:

Small Project Conditions – Read and check box for applicable elements:

☐ Santa Clara County Building Inspection Office has issued a building permit for all associated building modifications. Enter PC or BP Number, or N/A________
☐ A Fire Marshal’s Office permit application has been completed, including all workers’ comp information, License number and project valuation (bid cost).
☐ Drawings clearly identify scope of work, Building address and/or number
☐ Drawings include entire floor plan and identify area of work within building
☐ Drawings clearly reference all applicable codes and/or standards
☐ Manufacturer’s data (“cut”) sheets provided for all products to be installed
☐ Stanford projects – Submittal has been reviewed and approved by Stanford University Fire Marshal’s Office (SUFMO), drawings are stamped, and an approval letter is included with the submittal
☐ System modifications affect not more than ten (10) devices limited to:
  a. Adding, removing, or relocating individual sprinklers, with no addition of branch lines or modification to sprinkler main piping.
  b. Individual fire alarm initiating (pull station, smoke/heat detector, monitoring point, etc.) or notification (e.g.: horn/strobe) devices only.
  c. Change of fire sprinkler system monitoring equipment due to provider change.
☐ System modifications do not include any new control equipment, power supplies, sprinkler mains, or new sprinkler branch lines
☐ Drawings have been prepared and stamped by the properly licensed contractor (C-16 for sprinklers, C-10 for fire alarm)

For questions regarding submitting call 408-299-5762. For guideline questions call 408-299-5768

Print Name:_________________________ Signature:_________________________

Date:_________________________ PC#:_________________________