Typing Chinese in Windows 7

Unless you have experience with the Microsoft Chinese Traditional Taiwan keyboard, we recommend that you use the Chinese Simplified PRC keyboard. This selection allows you to choose either simplified or traditional characters.

First, select the Chinese keyboard using the Windows language bar at the bottom right of the screen:

Next, click the Tool Menu button in the language bar and select Options …:

Finally, click on the Advanced tab, select the character set you prefer, and then click OK: