BICC Steering Committee Meeting Minutes

10/18/10

Attendees: Sara Bible (SB), Marcia Cohen (MC), Vijay Gandra (VG), Rana Glasgal (RG), Linda Farris (DF), Suzanne Calandra (SC), Pat Deasy (PD), Andrew Harker (AH)

Agenda:

1. Continuation of our discussion of data governance at Stanford- we’ll pick up where we left off, with Marcia’s proposed structure for a data governance organization that fits in with our current BICC organization
2. Strategize for SGG presentation on November 9. What’s in the ‘ask’?

Dashboard – quick demo and questions:

- Has dashboard been though QA? Yes, ETL has been QA’d
- When is ad hoc going live? After hit rate (probably January)
- Training? 3 levels- cheat sheets for exec, then managers, and analysts
- MC- new SERA stuff could be great to add to the dashboard later

Data Governance:

Proposing a new position of “data governance specialist and business analyst”

PD: this person is a ‘facilitator’- creates a charter, oversees the efforts and creates processes – a driver of change, either in our systems or our business processes.

The new person should report to Vijay and Rana to keep things coordinated at that level.

MC-People in green boxes (data stewards) are responsible for pulling a small group together for their area (the SMEs) and to define their scope – The people in green boxes meet together to get to know what they are supposed to do in their areas- get expertise from blue box (data governance person). Such meetings of all data governance data stewards will get them thinking, get them educated.

SGG presentation on November 9 - Strategy is to ask for 3 years commitment for data gov. specialist, ask for HR project money also. Should we ask for finance project money too? 3 yr ask with focus at 1st year. Eventually, we’ll add more boxes to our fledgling BICC, such as a full-time BICC Program Manager.

Part of the vision should be one entry to all reports –this migration will be part of the BICC plan.
MC – it is better to show a long term plan to SGG. A convincing long term vision will get buy-in. This includes the single portal vision and the integration of these levels of reporting:

1- Exec level

2- Management reporting

3- Operational reporting: a) transactions and b) logs

SB- Need an overall systems project- not all these separate portals to our job. Need to create a ‘portal consortium’ of people to tackle this.

AH- SUPAD type thing is not really it.

MC- Why don’t our systems talk to each other? Systems vision should take disparate systems and put them together.

Pat- Look at our work as a *business process* that could be cross-functional.