DSS Business Objects Version
XI Release 2

Important Reminders:

• Not available for MACS
• Must be an administrator for PC to do installation
• Off Campus users need to run VPN software
• IE7 will now work
• Phased in migration starting January 11, 2010
• Old version will not be turned off until March 1, 2010
Starting Business Objects

• Must go into the Reportmart 3 web site to start Business Objects: https://reportmart3.stanford.edu

• Click on the ‘New’ button in the upper left corner of your screen
• Click on Desktop Intelligence
• Clicking on a saved report opens application but you can’t run report unless above steps are followed
DSS Universes in Business Objects

• You will see a much larger list of universes
• Use only these universes:
  • OF Expenditures
  • OF GL Data
  • OF Transfers Detail
  • OF Variance
  • OF Valid PTA
  • SPON_FIN
  • SPO_Data
  • DMT
  • FIN_EZ
  • FIN_CB
  • FIN_FundAcct
  • FIN_Summary
Opening and Saving Reports

• Reports saved in new version will not work in the old version

• Old version of Business Objects will still be on computer

• Opening an old report will give you this message:

![Image of error message]

• No changes on how the application works

• Query and report sections looks exactly as before