

LIBRARIES AND COMPUTING RESOURCES

STANFORD UNIVERSITY LIBRARIES AND ACADEMIC INFORMATION RESOURCES

University Librarian and Director of Academic Information Resources:

Michael A. Keller

Web Site: <http://library.stanford.edu/>

Stanford University Libraries and Academic Information Resources (SULAIR) develops and implements services within the University libraries that support research and instruction including academic computing functions. These services include acquiring and making available library collections in all formats, establishing policies and standards to guide the use of academic information resources, developing training and support programs for academic uses of computers, and maintaining the online library catalog.

In each library unit, reference staff provide general advice on locating and using both print and online information sources. Subject specialists and reference librarians offer assistance in specific disciplines either individually or in groups, by lecture to classes on request, tours, demonstrations, or special workshops.

In support of the University's academic mission, Academic Computing provides technology expertise, resources and services directly to students and faculty, and to other organizations that in turn support aspects of the mission. Academic Computing provides information on the use of technology in teaching and learning environments; operates and manages classrooms, public and multimedia computer clusters in Meyer Library and a computer cluster in Tresidder; provides faculty-specific computing resources through the Academic Technology Specialist program and Academic Technology Lab; provides technology support to Stanford University Library services; operates and manages residential computing clusters and services; and supports the Stanford course management system.

Information about the scope of collections, physical facilities, and services (such as general borrowing regulations, reserve items, book stack access, interlibrary loans, and photocopies) is available at <http://library.stanford.edu/>, in publications, and in online guides at http://library.stanford.edu/about_sulair/briefguide/index.shtml. Further explanation of library services is available from the Information Center staff in Cecil H. Green Library, or the reference staff in the University Libraries branches.

CENTRAL CAMPUS LIBRARIES

The Cecil H. Green Library (East and Bing Wings) maintains research collections in the humanities, social sciences, area studies, and interdisciplinary areas. These collections number more than 2.2 million volumes. The J. Henry Meyer Memorial Library houses the East Asia Library as well as the Academic Computing group of SULAIR and provides instructional support services. In addition, Meyer Library houses the University's Digital Language Lab, computer clusters, technology enhanced classrooms, an Academic Technology Lab, an Assistive Learning Technology Center, and the central offices of Residential Computing and Academic Computing.

During regular academic sessions, both libraries are open Monday through Thursday from 8 a.m. to 12 midnight, Friday from 8 a.m. to 6 p.m., Saturday from 9 a.m. to 9 p.m. (Meyer is open 1 p.m. to 9 p.m. on Saturday), and Sunday from 12 noon to 12 midnight. Library hours information, including hours for holidays, intersessions, and other libraries on campus, is available on the web at http://library.stanford.edu/libraries_collections/hours_locations.html.

These libraries can seat more than 2,000 readers at one time in a variety of seating arrangements: carrels, lounge areas, tables, computer workstations, individual studies, and group study rooms. Readers can connect their laptops to the campus network in most library locations.

Major service units housed throughout Green Library include: the Information Center; the Humanities and Area Studies Reading Room; the Jonsson Social Sciences Reading Room; Foreign Language and Area Collections; Access Services; Current Periodicals, Newspapers, Media and Microtexts; and the Interlibrary Services Office. Green Library also houses reserves for most graduate and undergraduate courses in the humanities and social sciences, the Department of Special Collections, and the University Archives.

Throughout Green and Meyer, there are photocopy machines, telephones, and computers providing access to the online library catalog and the wealth of electronic resources available to the Stanford community.

BRANCH LIBRARIES

Humanities and Social Sciences Branch Libraries include the Art and Architecture Library, Cubberley Education Library, Music Library, and Archive of Recorded Sound.

Science Branch Libraries include the Branner Earth Sciences Library, Engineering Library, Falconer Biology Library, Mathematical and Computer Sciences Library, Harold A. Miller Library at the Hopkins Marine Station, Physics Library, and Swain Library of Chemistry and Chemical Engineering.

LIBRARIES—COORDINATES

J. Hugh Jackson Library, Graduate School of Business

Director: Kathy Long

Lane Medical Library

Director: Debra Ketchell

Crown Law Library

Director: Paul Lomio

Stanford Linear Accelerator Center Library

Director of Technical Information Services: Patricia Kreitz

HOOVER INSTITUTION ON WAR, REVOLUTION AND PEACE

Director: John Raisian

Web Site: <http://www-hoover.stanford.edu/hila/>

Since its founding by Herbert Hoover in 1919 as a special collection dealing with the causes and consequences of World War I, the Hoover Institution has become an international center for documentation, research, and publication on political, economic, social, and educational change in the 20th and 21st centuries.

The Hoover Library and Archives include one of the largest private archives in the world and have outstanding area collections on Africa, East Asia, Eastern Europe, Russia and the former Soviet Union, Latin America, the Middle East, North America, and Western Europe.

Holdings include government documents, files of newspapers and serials, manuscripts, memoirs, diaries, and personal papers of men and women who have played significant roles in the events of these centuries, the publications of societies and of resistance and underground move-

ments, and the publications and records of national and international bodies, both official and unofficial, as well as books and pamphlets, many of them rare and irreplaceable. The materials are open to all Stanford students, faculty, and staff, to scholars from outside the University, and to the public at large.

INFORMATION TECHNOLOGY SYSTEMS AND SERVICES (ITSS)

Web Site: <http://itss.stanford.edu>

ITSS provides University leadership in the area of information technology. ITSS services can be divided into four categories:

- Computing and communication infrastructure capable of supporting the instructional, learning, research, and business activities of the University. This infrastructure includes campus-wide data, voice, and video communication facilities, and the distributed computing environment. These services tend to be less visible to end-users, but are the foundation upon which information technology services are delivered.
- Academic computing services to support instruction, research and learning activities. These include the Sweet Hall computing cluster and servers that support instructional computing.
- Business and administrative computing facilities to support administrative information systems. These include core business systems, such as student information, fund raising, general ledger, accounts payables, and payroll.
- Services and technical support for departmental networks and computing environments. These services include departmental consulting, training and support for office and departmental support staff, and technical support to manage departmental computing environments.

Daily operations at Stanford rely upon the hundreds of applications and miles of wiring for data and phone services that ITSS maintains and supports. It is expected that phones will ring, computers interconnect, and systems function. ITSS directs its energies toward ensuring that the infrastructure and applications portfolio meet current needs and to ensure that future needs will be met as well; improvements are made to wiring, more storage is added to servers, applications are changed to meet new requirements, out-of-date services are removed and new ones replace them. Running, maintaining, and continually improving these services, and doing it cost effectively, is the core business of Information Technology Systems and Services.

For more details about ITSS and its services, see <http://itss.stanford.edu>. For more information about the variety of information technology resources available at Stanford, see <http://compcomm.stanford.edu>. For assistance with technology services at Stanford, contact the Stanford IT Help Desk by phoning (650) 725-HELP(4357) or submit a request through <http://helpsu.stanford.edu>.