Tuition, Fees, and Housing

ASSESSMENTS

TUITION

Regular tuition for the 2005-06 academic year, payable Autumn, Winter, and Spring quarters, is as follows:

- All departments and schools (except those below) $10,400
- Graduate Division in Engineering 11,090
- Graduate School of Business, first year 13,780
- Graduate School of Business, second year 13,400
- School of Medicine (M.D. Program) 12,765
- School of Law (payable Autumn and Spring semesters) 17,700
- J.D./M.B.A. Program (payable Autumn and Spring semesters) 18,360

Regular tuition fees apply to the undergraduate Overseas Studies and Stanford in Washington programs. For Summer Quarter tuition rates and policies, see http://summer.stanford.edu/ or the Summer Quarter Time Schedule.

A coterminal student is subject to graduate tuition assessment and adjustment policies once graduate standing is reached. Coterminal students should see the student policies and procedures for tuition assessment, as described under Residency and Unit Requirements in Coterminal Programs in the “Graduate Degrees” section of this bulletin.

Eligibility for registration at reduced tuition rates is described below. Tuition exceptions may also be made for illness, disability, pregnancy, new-parent relief, or other instances at the discretion of the University Registrar. No reduction in tuition charges is made after the first two weeks of the quarter.

All students are strongly advised, before registering at less than the regular full-tuition rate, to consider the effects of that registration on their degree progress and on their eligibility for financial aid and awards, visas, deferment of student loans, and residency requirements.

The University reserves the right to change at any time, without prior notice, tuition, room fees, board fees, or other charges.

UNDERGRADUATES

During Autumn, Winter, and Spring quarters, undergraduates are expected to register at the regular full-tuition rate. Undergraduates who have completed at least twelve full-time quarters may petition to register at a reduced tuition rate for their final quarter, but must register for at least eight units. Undergraduate dual degree students must complete at least fifteen full-time quarters before petitioning for reduced tuition in their final quarter.

 Permit to Attend status can be granted for one quarter on a one-time basis to those for whom it is academically appropriate. The Permit to Attend status is $2,610 per quarter in 2005-06. Undergraduates in the terminal quarter who are completing honors theses or clearing incomplete grades may petition, on a one-time basis, for Permit to Attend for Services Only (PSO) registration. That rate is $2,610 per quarter in 2005-06 and does not permit any course enrollment or auditing. Further information about the Permit to Attend status is available from the Office of the University Registrar.

During Summer Quarter, all Stanford undergraduates may register on a unit-basis (minimum 3 units).

GRADUATE STUDENTS

Matriculated graduate students are expected to enroll for at least eight units. Schools and departments may set a higher minimum.

The following reduced-tuition categories can be requested by matriculated graduate students in the final stages of their degree programs:

1. Terminal Graduate Registration (TGR): doctoral students who have been admitted to candidacy, completed all required courses and degree requirements other than the University oral exam and dissertation, completed 135 units or 10.5 quarters of residency (if under the old residency policy), and submitted a Doctoral Dissertation Reading Committee form may request Terminal Graduate Registration status to complete their dissertations. Students pursuing Engineer degrees may apply for TGR status after admission to candidacy, completion of all required courses, and completion of 90 units or six quarters of residency (if under the old residency policy). Students enrolled in master’s programs with a required project or thesis may apply for TGR status upon completion of all required courses and completion of 45 units.

TGR status may also be granted for one quarter only to a graduate student who is returning after a leave of absence or after reinstatement, or to graduate students who register for one final term to take a University Oral Examination, submit a thesis or dissertation, or file an Application to Graduate. Doctoral students applying for one quarter TGR status must also meet the doctoral criteria above except that they need only nine quarters of residency. Requirements for one quarter TGR for master’s and Engineer students are as above.

Each quarter, all TGR students must enroll in the 801 (for master’s and Engineer students) or 802 (for doctoral students) course in their department for zero units, in the appropriate section for their adviser. TGR students register at a special tuition rate: $2,610 in 2005-06. Within certain restrictions, TGR students may enroll in additional courses, at the appropriate unit rate.

2. Graduate Final Requirement Registration: graduate students who need only a few remaining units to complete degree requirements or to qualify for TGR status, may register for one quarter on a unit basis (3 to 7 units) to cover the deficiency. This status may be used only once during a degree program.

Additional information on these registration categories is available from the Office of the University Registrar in the Old Union Building.

Matriculated graduate students who have Stanford fellowships or assistantships that require less than full-tuition registration may register at the unit rate required by their award. Honors Cooperative students register at the unit rate.

During the Autumn, Winter, and Spring quarters, matriculated graduate students in most departments may register at the 8-, 9-, or 10-unit rate if their enrollment plans are accepted by their departments. Students in the School of Engineering may register at the 8-, 9-, or 10-unit rate. Students in the schools of Law and Business, or the M.D. program in the School of Medicine, should consult appropriate school officers about tuition reduction eligibility.

Tuition exceptions may also be available for students who are faculty spouses, regular Stanford employees, or full-time educators in the Bay Area.

During Summer Quarter, most matriculated graduate students may register on the unit basis for 3 or more units. Students in schools and departments affiliated with the Honors Cooperative Program, as listed above, may not register for fewer than 11 units (8-unit minimum in Statistics only).

Nonmatriculated graduate students pay the same tuition rates as matriculated students, but must register for at least 8 units. Visiting researchers do not enroll in courses and pay the TGR rate. Within certain restrictions, postdoctoral students may enroll in courses if the appropriate unit rate for tuition is paid.

INTERNATIONAL STUDENTS

F-1 or J-1 visas are required by the U.S. Department of Homeland Security. International students must be registered as full-time students during the academic year. Summer Quarter registration is not required. International graduate students comply with immigration regulations while enrolled for partial tuition if their Stanford fellowships or assistantships require part-time enrollment, if they are in TGR status, or if they are in the final quarter of a degree program. Nonmatriculated international students must register for at least 8 units.
FEES

APPLICATION FEE

Contact the Undergraduate Admission Office for information about the undergraduate application fee and the Graduate Admission section of the Office of the University Registrar for the current graduate application fee. Application fees for the School of Law, the School of Medicine, and the Graduate School of Business vary by program. Fees are payable at the time of application and are not refundable.

ASSU FEES

The Associated Students of Stanford University (ASSU) fees are established by student vote in Spring Quarter. Fees directly fund activities of student organizations and not operations of ASSU. The 2005-06 fees are:

- Undergraduates — Autumn, $84; Winter, $84; Spring, $84
- Graduates — Autumn, $23; Winter, $22; Spring, $22
- Law — Autumn, $23; Spring, $44

Fees are assessed each term. All fees are refundable. Refunds can be requested during the first three weeks of each quarter on the ASSU website at http://asso.stanford.edu. Those eligible are mailed refund checks by the eighth week of the quarter.

DOCUMENT FEE

Stanford charges a one-time Document Fee to all students admitted to new degree or non-degree programs in 1993 or later. The fee is paid once only, regardless of the number of degrees a student may ultimately pursue. It covers the cost of a variety of University administrative services such as enrollment and degree certification, course drops and adds done after published deadlines, diplomas, official transcripts and their production, and credential files maintained by the Career Development Center.

HEALTH INSURANCE FEE

The University requires all registered students to carry medical insurance to provide coverage for services not provided by Vaden Health Center. Students are enrolled in and charged for the Stanford student health insurance plan, unless they have completed waiver procedures by the second day of instruction. Those who carry medical insurance through an alternate carrier are generally eligible for waiver of the health insurance fee.

SPECIAL FEES

New Student Orientation Fee — A fee is charged to all entering undergraduates for the costs of orientation, including room and board, and for the cost of class dues to provide funds for later activities of the class.

School of Law Course Materials Fee — A fee is charged each semester to School of Law students for supplementary course materials.

Late Fees — Charges are imposed for late submission of study lists and any changes to the study list after published deadlines. Amounts are listed in the quarterly Time Schedule.

Laboratory Fee — Students in chemistry laboratory courses are charged a nonrefundable fee.

Music Practice; Athletics, Physical Education, Recreation; and Dance — Courses for which special fees are charged are indicated in the Time Schedule.

Dissertation Fee — Each Ph.D., D.M.A., and Ed.D. candidate is charged a fee to cover the cost of microfilming and binding the dissertation and the cost of publishing the abstract.

International Scholar Service Fee — A one-time fee for visa authorization documents is charged to international postdoctoral and visiting scholars.

HOUSING

Bulletins with further information on housing rates are School of Law School and Overseas Studies for Overseas Centers. See http://summer.stanford.edu for Summer Session rates.

Campus housing rates are generally below local area market rents. The approximate room rates for the 2005-06 academic year are as follows:

<table>
<thead>
<tr>
<th>Residences</th>
<th>Aut</th>
<th>Win</th>
<th>Spr</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Single Student</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residence Halls and</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University-operated houses</td>
<td>$1,931</td>
<td>1,684</td>
<td>1,661</td>
<td>5,276</td>
</tr>
<tr>
<td>Theme or self-operated houses</td>
<td>2,397</td>
<td>2,020</td>
<td>1,993</td>
<td>6,410</td>
</tr>
<tr>
<td>Theme house, non-Row (EAST)</td>
<td>2,316</td>
<td>2,020</td>
<td>1,993</td>
<td>6,329</td>
</tr>
<tr>
<td>Co-ops, Fraternity, Sorority, or student-cleaned houses with professional cooks</td>
<td>2,139</td>
<td>1,802</td>
<td>1,778</td>
<td>5,719</td>
</tr>
<tr>
<td>Miracles (apartments)</td>
<td>2,182</td>
<td>1,903</td>
<td>1,877</td>
<td>5,962</td>
</tr>
<tr>
<td>Suites</td>
<td>2,159</td>
<td>1,883</td>
<td>1,857</td>
<td>5,899</td>
</tr>
<tr>
<td>Graduate Single Student</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residents</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitories (single occupancy)</td>
<td>1,842</td>
<td>1,573</td>
<td>1,532</td>
<td>4,947</td>
</tr>
<tr>
<td>Dormitories (double occupancy)</td>
<td>1,390</td>
<td>1,110</td>
<td>1,081</td>
<td>3,491</td>
</tr>
<tr>
<td>Rains Houses (apartments)</td>
<td>2,272</td>
<td>1,940</td>
<td>1,889</td>
<td>6,101</td>
</tr>
<tr>
<td>Richard W. Lyman (apartments)</td>
<td>2,272</td>
<td>1,940</td>
<td>1,889</td>
<td>6,101</td>
</tr>
<tr>
<td>Schwab Residential Center</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(apartments)</td>
<td>4,605</td>
<td>3,271</td>
<td>3,228</td>
<td>11,104</td>
</tr>
<tr>
<td>Escondido Village</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(single student apartments)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio (single occupancy)</td>
<td>2,860</td>
<td>2,443</td>
<td>2,378</td>
<td>7,681</td>
</tr>
<tr>
<td>1 bedroom</td>
<td>1,542</td>
<td>1,317</td>
<td>1,282</td>
<td>4,141</td>
</tr>
<tr>
<td>2 bedroom (double occupancy)</td>
<td>2,272</td>
<td>1,940</td>
<td>1,889</td>
<td>6,101</td>
</tr>
<tr>
<td>2 bedroom (triplex occupancy)</td>
<td>1,542</td>
<td>1,317</td>
<td>1,282</td>
<td>4,141</td>
</tr>
<tr>
<td>3 bedroom</td>
<td>2,054</td>
<td>1,754</td>
<td>1,708</td>
<td>5,516</td>
</tr>
<tr>
<td>Couples without Children:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Escondido Village</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom</td>
<td>3,871</td>
<td>3,305</td>
<td>3,218</td>
<td>10,394</td>
</tr>
<tr>
<td>2 bedroom loft</td>
<td>4,403</td>
<td>3,760</td>
<td>3,661</td>
<td>11,824</td>
</tr>
<tr>
<td>Students with Children:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Escondido Village</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 bedroom</td>
<td>$1,156 per month</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 bedroom</td>
<td>$1,324 per month</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 bedroom</td>
<td>$1,600 per month</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* All rates are approximate and subject to change.

All rates are per student. Room rates are charged quarterly on the University Bill. Information on payment options and procedures is discussed in housing assignment information from Housing Assignment Services and is available in complete detail from the Student Financial Services office, Old Union, Room 105, Stanford University, Stanford, CA 94305-3025.

A quarterly house dues fee for students is generally determined by the local residence staff and/or residents of the house and may be included with room and board charges on the University Bill.

MEAL PLANS

Meals play a key role in Residential Education’s mission of community building, leading, and learning. Therefore, residents of University-managed housing with an attached Stanford Dining facility (Brammer, Florence Moore, Lakeside, Manzamita, Murray, Ricker, Stern, Wilbur, and Yost) are required to participate in a meal plan. Stanford Dining provides meal plans that offer maximum flexibility in dining locations.

Stanford Dining serves 19 meals each week: breakfast, lunch and dinner, Monday thru Friday, and brunch and dinner on the weekends. There are three meal plans to choose from: 19 meals/week; 14 meals/week plus Cardinal Dollars; and 10 meals/week plus Cardinal Dollars. Each meal plan provides 5 bonus guest meals/quarter. Residents of Yost and Murray houses have a unique meal plan that includes an open kitchen.

Meal plans are billed on a quarterly basis, and the cost is pro-rated according to the number of days in each quarter. Cardinal Dollars provided as part of the 14 meal/week and 10 meal/week plans also vary, depending on the number of days in each quarter.

<table>
<thead>
<tr>
<th>Total Meal Plan Cost</th>
<th>Aut</th>
<th>Win</th>
<th>Spr</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,691</td>
<td>$1,512</td>
<td>$1,453</td>
<td>$4,656</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Meal Plan Cardinal Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 Meals/week</td>
</tr>
<tr>
<td>10 Meals/week</td>
</tr>
<tr>
<td>Yost/Murray: 11 meals/week and Open Kitchen</td>
</tr>
</tbody>
</table>
19 Meals/week Meal Plan—Students on this meal plan are able to partake of every meal that Stanford Dining serves. Students enter the dining hall and swipe their ID cards once. During this visit, they may make unlimited trips through the food service lines, and eat as much as they want.

14 Meals/week plus Cardinal Dollars—Students begin each week on Sunday with 14 all-you-care-to-eat meals available to them. Each quarter, a set amount of Cardinal Dollars is added to their ID card.

10 Meals/week plus Cardinal Dollars—Students begin each week on Sunday with 10 all-you-care-to-eat meals available to them. Each quarter, a set amount of Cardinal Dollars is added to their ID card.

Open Kitchen—Yost and Murray residents have 10 meals/week cooked and served in their house, one meal that can be used in another dining hall, and each resident is given a set amount of Cardinal Dollars every quarter. Each house also has a discretionary budget to purchase snacks or other food items as agreed upon by the house, available to residents in the open kitchen. Students at Yost and Murray houses are responsible for the cleanliness of the kitchens outside Stanford Dining’s hours of operation.

A complete description of each plan can be found at http://dining.stanford.edu.

CARDINAL DOLLARS

Cardinal Dollars are added to the Stanford ID card, and can be used in any Stanford Dining location, in all the residence dining halls to purchase guest meals in addition to the five guest meals each quarter, for additional meals over the weekly amount provided in the meal plan, and in Stanford Dining’s ten cafés and late night locations (CoHo, Subway, Peet’s Coffee, and Union Square at Tresidder; Olives at Building 160; the Café at the Alumni Center; Linx and Peet’s Coffee in the Clark Center; Late Night at Lakeside; and Stern’s Cyber Café).

Cardinal Dollars purchased as part of a meal plan must be used within each quarter, no more than 50 unused Cardinal Dollars carry over to the following quarter. All Cardinal Dollars expire in June, at the end of the academic year.

Cardinal Dollars that are purchased in addition to a meal plan carry over from quarter to quarter, and from year to year.

Adding Cardinal Dollars to a Stanford ID reduces the need to carry cash and offers the security and convenience of a card. Cardinal Dollars are available ($20 minimum purchase) at Stanford Dining’s Meal Plan Office on the second floor of Tresidder Memorial Union, at the Stanford Dining Central Office on Pampas Lane, or by email. Stanford Dining offers special bonuses on some Cardinal Dollars purchases.

For further information on Cardinal Dollars or Stanford Dining’s meal plans, contact Stanford Dining’s Meal Plan Offices (650-723-4751, 650-725-1508, diningplans@stanford.edu) or see http://dining.stanford.edu.

PAYMENTS

All charges and credits from offices within the University are aggregated in a student’s individual account and presented on the University Bill. Student Financial Services sends the University Bill to students one month before the start of each academic term. For accounts with a balance due, a second bill is mailed one month after the start of the term.

Students may view their account online 24 hours a day, seven days a week, at http://axess.stanford.edu. The bill and a payment stub may be printed using the Online Bill function.

Term fees, such as tuition, fees, room, board, and health insurance, are due and must be received (not postmarked) by 5:00 p.m. the day before the academic term begins. Because the total amount due may change between issuance of the pre-term bill and the start of the academic term due to student-initiated actions or adjustments to financial aid or graduate support, students should check their bill on Axess on or before the fee-payment deadline and remit payment for any remaining balance due.

After the start of the term, adding units may result in additional tuition charges. These charges are to be paid within three business days of posting to the account. Other fees, such as room damage repair charges, petition fees, late fees, lab fees, and other miscellaneous fees, are due 30 days after they are billed.

Fees may be paid: by mail at P.O. Box 20290, Stanford, CA 94309-0490; in person at the Cashier’s Office, 107 Old Union; or at the 24-hour secure drop box on the wall outside the Cashier’s Office. The Cashier’s Office is open from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding University holidays. Payments received in the drop box after 5:00 p.m. are processed the following business day.

ACCOUNT PENALTIES

Late Fees—Penalties accrue against past-due, unpaid term fees each week for the first six weeks of the academic term, beginning at 5:00 p.m. on the payment deadline. For details, see http://sfs.stanford.edu/sar/univbill.html.

Holds—Accounts past due more than 30 days are placed on hold. Holds block transcripts, diplomas, and enrollment eligibility.

Nonsufficient Funds—An administrative fee of $25 is assessed for each nonsufficient-funds return by the bank. Checks returned NSF are automatically re-presented to the bank for payment. Repeated incidents of NSF returns for a customer may result in suspension of check writing privileges and possible collection actions taken.

FORMS OF PAYMENT

Stanford accepts the following forms of payment: personal check, cashier’s check, money order, travelers checks in U.S. funds drawn on U.S. banks, cash, wire transfer (recommended for foreign students), and scholarship or loan proceeds endorsed to Stanford University. Stanford does not accept postdated checks or payment by credit or debit card. See http://sfs.stanford.edu/wiretransfer for wire transfer instructions.

REFUNDS

TUITION

Students who withdraw from the University before the end of a term may be eligible to receive refunds of portions of their tuition as described below.

ANNULED REGISTRATION

Students who take a leave of absence from the University voluntarily before the first day of instruction may have their registrations annulled. Tuition is refunded in full. Such students are not included in University records as having registered for the term and new students will not secure any privileges for admission for any subsequent quarter as returning students. An annulment does not automatically cancel health coverage unless the annulment is granted before the first day of instruction. Financial aid recipients should be aware that a proportion of any refund is returned to the various sources of aid.

CANCELLATION OF REGISTRATION OR SUSPENSION FOR CAUSE

Students who have their registrations canceled or are suspended from the University for cause receive refunds on the same basis as those receiving leaves of absence unless otherwise specified in the disciplinary action taken. A student whose registration is canceled less than one week after the first day of instruction for an offense committed during a preceding quarter receives a full refund of tuition fees.

INSTITUTIONAL INTERRUPTION OF INSTRUCTION

It is the University’s intention to do everything reasonably possible to avoid taking the actions described in this paragraph. However, should the University determine that continuation of some or all academic and other campus activities is impracticable, or that their continuation involves a high degree of physical danger to persons or property, activities may be curtailed and students requested or required to leave the campus. In such an event, arrangements will be made as soon as possible to offer students
the opportunity to complete their courses, or substantially equivalent work, so that appropriate credit may be given. Alternatively, the University may determine that students will receive refunds on the same basis as those receiving leaves of absence, or on some other appropriate basis.

LEAVE OF ABSENCE

A student in good standing who desires to take a leave of absence from the University after the first day of instruction, but before the end of the first 60 percent of the quarter, may file a petition for a leave of absence and tuition refund with the Office of the University Registrar. A leave of absence after the first 60 percent of the quarter is only granted for approved health and emergency reasons. Students granted a leave of absence are shown on the University transcript as having registered for the term. Courses in which the student was enrolled after the drop deadline will appear on the student’s record and will show the symbol ‘W’ (withdrew). Undergraduates who take an approved leave (for a maximum of two years) while in good standing may enroll in the University for a subsequent quarter with the privileges of a returning student. Graduate students are subject to special registration requirements (see Leave of Absence in the “Graduate Degrees” section of this bulletin).

TUITION REFUND SCHEDULE

Students who take an approved leave of absence are eligible for a tuition refund during the first 60 percent of the quarter. Refunds are calculated on a per diem basis (including weekends and University holidays) starting the first day of instruction of each quarter. Tuition will be charged on a daily basis (including weekends and holidays) through the first 60 percent of the quarter. After the first 60 percent of the quarter, students are liable for the full amount of tuition that they were charged. Health insurance charges are not refundable after the first day of instruction.

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Undergraduate/Graduate Full Tuition</th>
<th>8-9-10 Engr. Full Tuition</th>
<th>Engr. 8-9-10 Unit Rate</th>
<th>Last Date for Tuition Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn</td>
<td>$126.83</td>
<td>$82.80</td>
<td>$135.24</td>
<td>Nov. 14</td>
</tr>
<tr>
<td>Winter</td>
<td>$140.54</td>
<td>$91.76</td>
<td>$149.86</td>
<td>Feb. 22</td>
</tr>
<tr>
<td>Spring</td>
<td>$144.44</td>
<td>$94.31</td>
<td>$154.03</td>
<td>May 16</td>
</tr>
<tr>
<td>Summer</td>
<td>$192.59</td>
<td>$125.74</td>
<td>$205.37</td>
<td>July 28</td>
</tr>
</tbody>
</table>

For example: an undergraduate, who was charged the tuition rate of $10,400 for Autumn Quarter, becomes ill and informs the Registrar’s Office on the 17th day of the quarter that he or she wants to take a leave of absence. If the petition is approved, the student is charged for 17 days of tuition (17 days x $126.83 per day) or $2,156.11.

Separate schedules exist for students paying the medical, law, graduate business, or summer session rates. These schedules are available at the Office of the University Registrar.

Tuition refunds are calculated based on the date that the student last attended classes.

Students may not be entitled to any financial aid credits such as federal loans or University scholarships or grants that were previously placed on their accounts. The Financial Aid Office can confirm any amounts that may have been withdrawn from a student’s account as a result of not being enrolled.

The amount refundable based on the criteria outlined above, an overpayment of fees, or financial aid awards in excess of fees is presented on the University Bill in Axess. Refunds are processed routinely throughout the term, but students may also request immediate processing of a refund by filing a request through HelpSU, the University’s help request system at http://helpsu.stanford.edu.

Effective 2005-06, a student can receive a refund by direct deposit. Students are advised to maintain up-to-date direct deposit details in Axess. Students who have not established direct deposit receive a check mailed to the mailing address as recorded in Axess. Checks for those without a mailing address are sent to the permanent home address.

Services regarding refunds may also be requested in person at Student Financial Services, Room 105 Old Union, or by phone at (650) 723-2181, Monday through Friday, 8 a.m. to 5 p.m., except University holidays.

ROOM AND MEAL PLAN REFUNDS

Students assigned to a University residence are subject to the conditions of the University Residence Agreement. Under this agreement, single students and couples without children are required to live somewhere in the University residence system for the entire academic year. Students with children may give notice of termination of occupancy for the end of each academic term. Room refunds are made only when students move out of the residence system and withdraw from the University. Students in all-male fraternities or all-female sororities are billed directly by the fraternity or sorority, and refunds are arranged between the student and the fraternity or sorority.

A meal plan refund is based on the date when a student moves out of his or her University residence. If a student uses the meal plan after that date, an additional daily charge will accrue.

Any decision to refund prepaid room and meal plan charges or to waive liability for deferred charges shall ultimately be made at the sole discretion of the University. Students with questions about refunds should contact Housing Assignments (for room refunds) or the central office of Stanford Dining (for meal plan refunds).

HOUSING

University housing is available to enrolled Stanford students. Planning of educational programs, counseling and crisis intervention by residence deans, and administration of residence offices is coordinated for undergraduates by the Department of Residential Education (see http://www.stanford.edu/dept/resed/, or phone 650-725-2800), and for graduate students by the Graduate Life Office (see http://www.stanford.edu/group/glo/, or phone 650-723-1171).

Dining services, custodial services and maintenance are provided by Residential and Dining Enterprises (see http://www.stanford.edu/dept/hds/ or phone 650-723-2287).

Information on University housing assignments, options, policies, application procedures, and deadlines may be obtained from Housing Assignments, Old Union, Room 214, Stanford University, Stanford, CA 94305-3012, or telephone (650) 725-2810. Information regarding off-campus housing, as well as the off-campus subsidized housing program, may be obtained from Community Housing Services, Old Union, Room 214, Stanford University, Stanford, CA 94305-3012, or telephone (650) 723-3906.

UNDERGRADUATE STUDENT RESIDENCES

RESIDENTIAL EDUCATION PROGRAM

The program in Residential Education provides for undergraduates certain dimensions of a college experience within a large research university. The essential conviction behind the Stanford residence program is that formal teaching, informal learning, and personal support in residences play an important role in a Stanford education. Residential Education programs extend the classroom into the residences and complement the academic curriculum with activities and experiences that contribute to students’ preparation for a life of leadership, intellectual engagement, citizenship, and service.
ASSIGNMENT TO UNDERGRADUATE RESIDENCES

Approximately 95 percent of undergraduates live in University housing (excepting students studying abroad during the academic year). All freshmen and transfers are required to live in University residences for educational reasons and are automatically assigned housing following admission. Residence assignments for continuing undergraduates are made on the basis of an annual lottery (called the Draw) and quarterly waiting lists. Undergraduates who enter Stanford as freshmen are guaranteed four years of University housing if they apply by the appropriate Draw deadlines and are willing to live anywhere on campus. Transfer students are guaranteed two or three years of housing, based on their entering class standing. For further information concerning housing eligibility, contact Housing Assignments, (650) 725-2810.

Undergraduate residences include traditional residence halls, language and culture residences, cross cultural theme houses, student-managed and cooperative houses, apartments, suites, fraternities, and sororities.

GRADUATE STUDENT RESIDENCES

RESIDENCE PROGRAM

The University’s philosophy of graduate student housing is based on the premise that supporting high quality graduate scholarship and research is central to the mission of the University. By providing affordable housing in proximity to academic resources, the University creates an environment conducive to research and intellectual dialogue among students, their peers, and faculty members.

ASSIGNMENT TO GRADUATE RESIDENCES

Approximately 60 percent of matriculated graduate students at the home campus live in University housing, and another five percent live in off-campus housing subsidized by the University. Residence assignments are made on the basis of an annual lottery and quarterly waiting lists. New matriculated single students and couples without children who apply for housing by the Lottery deadline and are willing to live in any residence for which they are eligible are guaranteed housing their first year at Stanford. New matriculated master’s students with children who apply by the Lottery deadline are assured two years of University housing while enrolled. At Stanford University, new matriculated students are students who are in a graduate program for the first time. Students starting a second graduate degree are not considered new students and therefore are not guaranteed housing.

Single graduate students may request assignment to graduate apartments and residence halls, or to spaces in six undergraduate cooperative houses.

One-, two-, three-, and four-bedroom apartments are provided for couples without children and students with children, both graduate and undergraduate, based on student status and the number of dependents. Couple housing is available to students who are married and to students who have a same-sex or opposite-sex domestic partner. At Stanford University, a domestic partnership is defined as an established, long-term partnership with an exclusive mutual commitment in which the partners share the necessities of life and ongoing responsibility for their common welfare. Housing for students with children is available to married couples, domestic partners, and single parents who have dependent children living with them. Housing is not provided for extended families, including the parents and siblings of students, or live-in day care staff.

COMMUNITY HOUSING

Community Housing Services maintains computerized listings of private rooms, houses, and apartments in surrounding communities that are available to students desiring to live off-campus. Students must make rental arrangements directly with landlords. Information and publications on community housing may be obtained from Community Housing Services, Old Union Building, Room 214, Stanford University, Stanford, CA 94305-3012, or telephone (650) 723-3906. During early September, temporary accommodations are available in student residence halls at a modest charge for students searching for off-campus housing for Autumn Quarter. Contact Summer Conference Services for more information at (650) 725-1429.

RESIDENCE DEANS

Residence Deans provide assistance to on- and off-campus students. They can advise students about academic and personal matters, occasionally intervene directly in behavioral problems/mental health concerns, and assist with personal emergencies. Advice is also available on issues of academic probation or suspension, leaves of absence, special concerns of women or minorities, and administrative matters. Residence Deans work closely with the Dean of Students and other University offices. They are assigned to specific residences and to off-campus students; for further information, undergraduates should call Residential Education at (650) 725-2800, and graduate students should call the Graduate Life Office at (650) 723-1171.