

Dear Stanford Employee,

We would like to take this opportunity to inform you of the benefits and discounts for which you are eligible at the Stanford Bookstore group.

The Cardinal Technology Center located in the Stanford Bookstore at White Plaza and Stanford Med Books at the Li Ka Shing Center offer a complete selection of computer hardware and software to achieve your professional and personal needs. Our purpose is to provide you with the information you need to make good computer buying decisions. Our personable and professional staff is available to answer your questions.

Our prices are at or below special academic pricing. We usually have the lowest local price available on Apple, Lenovo, Dell and more. We work closely with our hardware vendors to ensure that we are offering the best possible solutions to the Stanford community.

The bookstore carries a wide variety of academically priced software from major developers such as Microsoft. In addition, we have a wide assortment of supplies and peripherals for your computing needs. Don't see what you need? Ask one of our knowledgeable staff members to place a special order.

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You may obtain computer products information by visiting our web site at <u>bookstorecomputers.stanford.edu</u> or by contacting the computer department at (650) 329-1217 ext. 456. If you would like to schedule a consultation regarding the purchase of a computer or software, please feel free to email us at <u>computers@bookstore.stanford.org</u>

All Stanford employees receive a 10% discount at all of our locations. The discount is valid on clothing, gifts, general books, and office supplies (see store for details/exclusions). In addition to the White Plaza and LKSC locations, we operate the Stanford Athletic Shop (adjacent to the Visitors' Center) and Tresidder Marketplace (in the Tresidder Memorial Student Union). To take advantage of the discount, just show your valid Stanford ID at the time of checkout.

We look forward to seeing you soon!

Sincerely, Jeff Deutsch Director, Stanford Bookstore