Help Resources for Axess Timecard

Login to Axess Timecard
https://axess.stanford.edu

Payroll Administration
http://financialgateway.stanford.edu/staff/payadmin/index.html

Time & Leave Policy Notes
http://fingate.stanford.edu/staff/payadmin/policy_notes/time_leave.html

Axess Timecard Online Training Modules, Job Aids and Quick Steps
http://financialgateway.stanford.edu/staff/payemployee/time_leave_reporting.html

Payroll Deadlines
http://financialgateway.stanford.edu/staff/payemployee/res_jobaid/payroll_schedule_deadline.html

Human Resources Administration
https://hrdata.stanford.edu

HRMS Users Group (Quarterly Meetings)
https://hrdata.stanford.edu/hugschedule.html

Termination Information
https://hrdata.stanford.edu/jobaids.html

Administrative Guide
http://adminguide/

Relevant Administrative Guide Memos:

General Personnel Policies/Definitions - Memo 23.1  
University Payroll - Memo 35  
Miscellaneous Authorized Absences - Memo 22.7  
Vacations - Memo 22.5  
Disability and Family Leaves – Memo 27.7  
Sick Time – Memo 22.6  
Compensation of Staff Employees - Memo 22.4  
Paid Holidays - Memo 22.1

Questions?

http://helpsu.stanford.edu

Category: Administrative Applications, Type: Axess Timecard