NEW REPORT
FIN_EXP_279A_TRANS_DETAIL_FY_ONLY

Fast Access to Your Expenditure Data for the Current Fiscal Year
Features of 279A

279A is a “clone” of the 279 Transaction Detail Report (one of the most popular expenditure reports), with changes to improve performance!

• Data available only for the current Fiscal Year
• 279A completes much faster because it runs against less data
• Project-To-Date (PTD) prompt not available (since data is not complete) (use the original 279 to retrieve data for prior years)
• All other prompts are similar to 279
• All three report tabs are the same as the 279
• New Virtual Date values can be used instead of entering a specific Month-Year (facilitates saving the report for future use)
  – Last Closed Month: “LCM”
  – Current Open Month: “COM”
Finding and Running 279A report

- Search for “279A” (or 279)
- Click on FIN_EXP_279A_TRANSDETAIL_FY_ONLY
- All non-date prompts are entered as for the 279
- You can use “Virtual Dates” if desired
Virtual Date Definitions

- Date definitions are related to when a month is closed in the GL, not the actual calendar month.
- For example:

<table>
<thead>
<tr>
<th>Date</th>
<th>LCM (Last Closed Month)</th>
<th>COM (Current Open Month)</th>
</tr>
</thead>
<tbody>
<tr>
<td>On 5/3/09:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Before April is closed)</td>
<td>MAR-2009</td>
<td>APR-2009</td>
</tr>
<tr>
<td>On 5/11/09:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(After April is closed)</td>
<td>APR-2009</td>
<td>MAY-2009</td>
</tr>
</tbody>
</table>
Using Virtual Dates

- Instead of specifying a particular month, such as FEB-2009, you may use a virtual month in the Fiscal-To-Date or in the Begin and End Date prompts.
- Use “COM” when you mean Current Open Month.
- Use “LCM” for the most recent closed month.
- You can still use regular format like FEB-2009.

Currently only the 279A accepts Virtual Dates.
Virtual Dates will be available on other reports in the future.
Look for “LCM” or “COM” in the sample prompts.
What Happens at Year-end?

• **Before August Final Close:**
  – Use “COM” to return all activity during August
  – “LCM” will return July data

• **After August Final Close:**
  – Prior year data will be available to the 279A through December to facilitate analysis
  – In order to access prior Fiscal Year data with the 279A, use actual Month-Year (i.e., AUG-2009)
  – In January, the prior Fiscal year data will be purged and can be accessed via the original 279 report