

# TA Training Workshop

Beth Levin & Bonnie Krejci

Autumn 2016

## Course Information

Fridays, 10:30am-11:50am  
Building 460, room 120 (Greenberg Room)

## Instructors

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## Course Description

The purpose of this course is to prepare you for teaching at the undergraduate level. We'll discuss your role as a teaching assistant, how to make decisions about teaching content and style, and how your teaching experiences relate to your academic career.

## Course Goals

Each TA will:

- learn Stanford TA policy and departmental TA expectations, and have a plan for meeting those expectations
- be prepared to incorporate teaching into their other responsibilities as a graduate student
- design a course that they might teach in the future

## Schedule

### September 23, 2016

8:00am - 12:00pm VPTL TA orientation  
12:00pm - 1:00pm Lunch  
1:00pm - 2:00pm Discuss TA orientation  
*Assignment:* Two teaching-related difficulties

### September 30, 2016

Intro to TA training course  
Your basic TA responsibilities  
How TAing compares in the US vs. internationally  
Incorporating teaching into your other responsibilities  
*Assignment:* Find a course idea, respond to an existing syllabus

**October 7, 2016**

Grad student panel

Setting course goals

*Assignment:* Course goals sections of the syllabus

**October 14, 2016**

Eve Clark's guest lecture: Providing student feedback and the Honor Code

Developing assessments

*Assignment:* Assessment section of the syllabus

**October 21, 2016**

*No class this week*

*Assignment:* Attend a section

**October 28, 2016**

Discuss assessment section of syllabus

Discuss sections we attended

Making course content decisions

*Assignment:* Set the schedule for your course

**November 4, 2016**

Discuss the course schedules

Discuss course policies

*Assignment:* Course policy section of the syllabus

**November 11, 2016**

John Rickford's guest presentation: How to lead productive discussion section

Bring in the whole syllabus and discuss

**November 18, 2016**

Rob Podesva's guest presentation: Teaching activities

Qualities of an effective lecture

*Assignment:* Develop a short lecture

**November 25, 2016**

*No class, Thanksgiving Break*

**December 2, 2016**

Short lecture presentations

**December 9, 2016**

Short lecture presentations