



EFS 691

Oral Presentation

Week 5 Notes

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Outline

- Warmup
- Using Visual Aids
- Discussion
- More on introductions
- Next two assignments
- Questions?



Warmup

- Stress and intonation practice
- [Handout](#) – Intonation
- Get accompanying mp3 [here](#)



Using Visual Aids

- Focus attention
- Make points clearer
- Aid listener's memories
- Increase impact without distracting



Types of Visual Aids

- Whiteboard
- Realia
- Handouts
- Transparencies/projected pages
- PowerPoint and other presentation software



Whiteboard (Blackboard)

A. Strengths

1. Attracts attention
2. Dynamic—use can be planned or not
3. Readily available in most settings

B. Potential problems

1. Uses up time
2. May be hard to see
3. Considered “old fashioned”

C. Electronic whiteboard reduces problems



Realia

Real items such as models, specimens, etc.

A. Strengths

1. Attract attention
2. Provide concrete examples
3. Can be passed around

B. Potential problems

1. Hard to find good ones
2. May be hard to see
3. May distract when passed around



Handouts

A. Strengths

1. Gives everyone a copy
2. Allows more detail than ppt

B. Potential problems

1. Not dynamic
2. Can encourage people to read instead of listen & watch you (can pass out at end)
3. Can be expensive for large group



Transparencies/projected pages

A. Strengths

1. Saves time writing
2. Focuses attention
3. More dynamic than handouts
4. Can be written on sometimes

B. Potential problems

1. Font too small
2. Too much information
3. Positioning problems



PowerPoint, etc.

A. Strengths

1. Saves time writing
2. Allows text, graphics, animation, and sound
3. Looks professional
4. Can be easy to put together quickly

B. Weaknesses

1. Relies heavily on expensive technology
2. Can be distracting
3. Easily misused

<http://www.youtube.com/watch?v=Sbfactc12Vw>



Discussion

- What is the topic of your next speech going to be?
- How are you going to introduce it?



Example Introductions

<http://www.stanford.edu/dept/lc/efs/2010/summer/FHSLecture3>: Hank Greely

- http://videosever.cc.ucy.ac.cy/vod/20101205FLITConf_Hubbard.wmv: Phil Hubbard



Practice Presentations

- Two groups of six
- Present your introduction in pairs: two minutes + 1 minute feedback
 - Did you understand?
 - What is the rest of the talk going to cover?
 - Any advice?
- Switch pairs and go again
- Split groups and present to the group



Problem Presenters

- www.youtube.com/watch?v=GL-iviQi5Ls
- What are problem presenters?
 - Unprepared
 - Unaware
 - Self-conscious



Problem Presenters

- Mumblers
- Stumblers
- Hiders
- Readers
- Droners
- Racers



Problem Presenters

- Reciters
- Corpses
- Dancers/Swayers
- Flailers
- Spotlighters
- Wingers



Homework

- Prepare your major speech.
- Divide into Monday/Wednesday Groups: class starts at 4:00 and will go late

Monday	Wednesday
Fuming	Yujie
Yanying	Bo
Jun	Yiwei
Cheolkyun	John
George	Andreja
Yuan	Shixin