The Six P's of Presentations

• Preparation
• Practice
• Posture
• Projection
• Pronunciation
• Performance
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Preparation

1. Content
2. Organization
3. Notes
4. Visual aids
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Practice

1. Introduction: Generate interest
2. Body: Watch the timing
3. Body: Smooth transitions
4. Conclusion: Slow at the end
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Posture

1. Display confidence and interest
2. Make repositioning deliberate
3. Fit the setting: formal ↔ informal
4. Avoid defensiveness
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Projection

1. Volume: loudness without shouting
2. Enunciation: clear articulation
3. Modulation: vary volume & tone but always be clear
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Pronunciation

1. Practice problem words and sounds; use avoidance if necessary
2. Be aware of your rhythm
3. Stress key words appropriately
4. Pay attention to important intonation contours (e.g., for beginning, end, key points, and transitions)
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Performance

1. Eye contact
2. Gesture
3. Enthusiasm and desire to communicate
4. Facial expression
5. Fluency: watch the uh’s
6. Pacing and pausing