SCPD Administrivia

This handout is extra information for Stanford’s Center for Professional Development (SCPD) students. Don’t know whether you are an SCPD student? Then you probably are not one, and do not need to read this handout. Carry on, as you were.

For SCPD students: welcome to Stanford’s CS109. We look forward to having you in class! Since you are off-campus, there are several aspects of CS109 that are slightly different for you than for on-campus students, as described below.

Section
Because you are off-campus, you are not required to attend a weekly discussion section. When filling out the “section signup” form, make sure to register as an SCPD student. Because you are not attending section, your grades for other aspects of the course will be weighted slightly higher to compensate. An extra detailed handout and solutions for section will be made available each week. If you are in the area you may chose to attend a weekly section.

Assignments
The process for working on and submitting assignments is identical for both regular and SCPD students.

Office Hours and LaIR
We offer SCPD-specific office hours at scheduled times each week in the evening via Google Hangout; details on times and how to call in will be listed in the office hour calendar. You are also welcome to come to campus to take advantage of in-person office hours or LaIR hours.

Assignments
Exams are administered by your registered SCPD exam monitor; please see https://scpd.stanford.edu/programs/courses/graduate-courses/exam-monitor-information for more information about exam monitors.

You will have a 24 hour window from the start of the on-campus exam in which to complete the exam using the alloted exam time (2 hours for the midterm exam, 3 hours for the final exam). You may also take exams at the on-campus seatings; if you’d like to do this, please email the Head TA for each exam to let us know you will be taking the exam on campus. After they are graded, exams will be returned to you electronically.

That’s all. Please let us know if you have any questions. And once again, welcome.