Start with Cities sheet

**Inserting and deleting rows**
Insert then delete: Palo Alto, USA, 37.44, 122.14, 14.75

**Inserting columns**
Add fahrenheit column to left of temperature (show control/right-click and drop-down)
7.52 = 45.54
8.1 = 46.58

**Formulas**
\(=(f2 * 9/5) + 32\)
Copy-paste to more cells, show automatic cell renumbering, show lower-right double-click

**Your Turn**
\(=(e2 – 32) * 5/9\)

**Deleting columns**
Delete fahrenheit and celsius columns

**Sorting**
- Select temperature column, sort sheet, note annoyance with header row, undo
- Select entire sheet, Data > sort range, by temperature, then by country + latitude descending