EE398A Project Presentations

- Thursday, March 15, 4:15-6:30 p.m., Hewlett 102
- Presentation time (<u>hard</u> limit): 20 minutes
- Q&A: 10 minutes

Preparing Your Slides I.

- Maximum of six to eight „information chunks" (e.g. bullets) on one slide

- Use pictures instead of text, where possible

- Use large fonts: this is 24 pt Helvetica, a sans serif font
  - this is 20 pt Helvetica, a sans serif font
    - this is 18 pt Helvetica, pretty small already
      - *can you still read 18 pt in the back of the classroom?*
        - Courier 12 pt is much too small

Preparing Your Slides II.

- **Color**
  - Use with moderation or not at all
  - Color contrast without brightness contrast is not readable
  - Avoid playful background

- **Make sure your talk is not too long**
  - Allow no less than 2 minutes per slide
  - Practice and improve your presentation <u>several times</u>, using a small peer group

Outline and Conclusion

- Attentation of audience peaks at the beginning and the end of your talk

- Present an outline of your talk at the beginning

- Highlight the most important points of the talk in the final slide "Conclusions"

> *Golden Rule of Journalism:*
> *Tell them what you will tell them.*
> *Then tell them.*
> *Then tell them what you have told them.*

Presentation

- We will provide the lap-top
- Email your ppt file (or pdf) to TA on Wednesday, March 14
- Maybe meet with TA beforehand to assure that presentation looks o.k. (e.g., videos, animations)
- Hand out copies of your slides
- Groups pick ONE presenter
- Speak loud and clear and in full sentences
- Look at your audience
- Use a pointer
- We will add a slide at the end showing performance of your algorithm on the test set

Project report

- Should be submitted as pdf

- 2000 words typical, 4000 words max., not including references.

- Use IEEE conference paper as model

- Include graphs, pictures, and references.

- Groups submit ONE report, with a break-down of who did what as an appendix to the report.

- Deadline: Thursday, March 15

- Matlab code submission: March 12