



COM 23

Presenting in English

Week 7 Notes

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Outline

- Feedback from Presentations
- Persuasive Presentations
- Finish visual aids
- Asking & responding to questions
- Next assignment
- Questions?



Persuasive Presentations

- 3-minutes in groups with feedback
- Note new peer review form:
How convincing were the arguments?



Types of Visual Aids

- *Whiteboard*
- *Realia*
- *Handouts*
- Transparencies/projected pages
- PowerPoint and other presentation software

(note—we ran out of time, so the following details will be discussed in Week 7)



Transparencies/projected pages

A. Strengths

1. Saves time writing
2. Focuses attention
3. More dynamic than handouts
4. Can be written on sometimes

B. Potential problems

1. Font too small
2. Too much information
3. Positioning problems



PowerPoint

A. Strengths

1. Saves time writing
2. Allows text, graphics, animation, and sound
3. Looks professional
4. Can be easy to put together quickly

B. Weaknesses

1. Relies heavily on expensive technology
2. Can be distracting
3. Easily misused

<http://www.youtube.com/watch?v=Sbfactc12Vw>



Questions

- Responding to Questions & Comments
- Asking Questions to Focus Attention

See ([handout](#))



Next Presentations

- Week 8
- Week 9
- Week 10 ([all assignments here](#))
- Grading
- Questions?