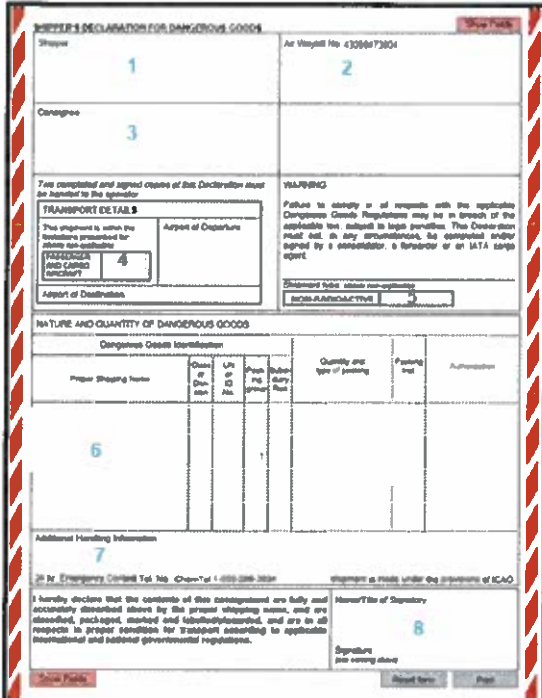


How to Fill Out the Shipper's Declaration for Dangerous Goods (DIRECTIONS AND EXAMPLE)

 <p>The screenshot shows a sample form with the following callouts:</p> <ul style="list-style-type: none"> 1: Shipper name 2: Air Waybill No. 3: Consignee name 4: Passenger and Cargo Aircraft checkbox 6: Dangerous Goods Identification table 7: Additional Handling Information 8: Signature area 	<p>1. SHIPPER This is you. Include “Stanford University” in your address.</p> <hr/> <p>SHIPPER'S DECLARATION FOR DANGEROUS GOODS</p> <p>Shipper Robert Edgar EH&S Stanford University 234 Maple St. Stanford, CA 94305-5323 Tel 650-723-8484</p> <p>2. AIR WAYBILL NO. All shipments by air require an Air Waybill. This number is from that accompanying Air Waybill. The Shipper's Reference Number is an optional number that you can give the package for your own reference.</p> <hr/> <p>Air Waybill No. 43098473904 Page 1 of 1 Pages Shipper's Reference Number <i>(optional): X49TNEO</i></p>				
<div style="border: 1px solid black; padding: 5px;"> <p>Consignee Franz Diderot Sitz Sophienstrasse 33 A 3986 Berlin Telefon (030) 20 43 66 70</p> </div>	<p>3. COSIGNEE To whom the package is going. When shipping infectious substances, include the text "Person responsible for the shipment" followed by your name and phone number.</p>				
<div style="border: 1px solid black; padding: 5px;"> <p>TRANSPORT DETAILS</p> <p>This shipment is within the limitations prescribed for: <i>(delete non-applicable)</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><input type="checkbox"/> PASSENGER AND CARGO AIRCRAFT</td> <td style="width: 80%;"><input checked="" type="checkbox"/> XXXXXXXXXXXX</td> </tr> <tr> <td><input type="checkbox"/> CARGO AIRCRAFT ONLY</td> <td><input checked="" type="checkbox"/> XXXXXXXXXXXX</td> </tr> </table> <p>Airport of Destination: _____</p> </div>	<input type="checkbox"/> PASSENGER AND CARGO AIRCRAFT	<input checked="" type="checkbox"/> XXXXXXXXXXXX	<input type="checkbox"/> CARGO AIRCRAFT ONLY	<input checked="" type="checkbox"/> XXXXXXXXXXXX	<p>4. TRANSPORT DETAILS State if the shipment is restricted to cargo aircraft only (if it is more than 50 ml or 50 gms of an infectious substance). “X” or cross out “Cargo Aircraft Only”. Leave airport information blank.</p>
<input type="checkbox"/> PASSENGER AND CARGO AIRCRAFT	<input checked="" type="checkbox"/> XXXXXXXXXXXX				
<input type="checkbox"/> CARGO AIRCRAFT ONLY	<input checked="" type="checkbox"/> XXXXXXXXXXXX				
<div style="border: 1px solid black; padding: 5px;"> <p>Shipment type: <i>(delete non-applicable)</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><input checked="" type="checkbox"/> NON-RADIOACTIVE</td> <td style="width: 50%;"><input checked="" type="checkbox"/> XXXXXXXXXXXX</td> </tr> <tr> <td><input type="checkbox"/> RADIOACTIVE</td> <td><input type="checkbox"/> XXXXXXXXXXXX</td> </tr> </table> </div>	<input checked="" type="checkbox"/> NON-RADIOACTIVE	<input checked="" type="checkbox"/> XXXXXXXXXXXX	<input type="checkbox"/> RADIOACTIVE	<input type="checkbox"/> XXXXXXXXXXXX	<p>5. SHIPMENT TYPE “X” or cross out “Radioactive”.</p>
<input checked="" type="checkbox"/> NON-RADIOACTIVE	<input checked="" type="checkbox"/> XXXXXXXXXXXX				
<input type="checkbox"/> RADIOACTIVE	<input type="checkbox"/> XXXXXXXXXXXX				

NATURE AND QUANTITY OF DANGEROUS GOODS							
Dangerous Goods Identification							
Proper Shipping Name	Class or Division	UN or ID No.	Packing group	Subsidiary Risk	Quantity and type of packing	Packing Inst.	Authorization
Infectious substance affecting humans (Vibrio cholerae)	6.2	UN 2814			1 fibreboard box x 1.5 g	602	
Dry ice	9	UN 1845	111		1 box X 21 kg	904	

6. NATURE AND QUANTITY OF DANGEROUS GOODS

Proper Shipping Name: select from the following

- Infectious substance, affecting humans
- Infectious substance, affecting animals
- Biological Substance
- Dry Ice
- Genetically modified micro-organisms
- Class or Division: 6.2 (Infectious Substance) or 9 (Dry Ice or GMO)

UN/ID number:

- Infectious Substance, Humans.....UN 2814
- Infectious Substance, animals.....UN 2900
- Biological.....UN 3373
- Dry Ice.....UN 1845
- GMOs.....UN 3245

Packing Group: for dry ice, enter "III". Other materials are not assigned to groups.

Subsidiary Risk: leave blank

Quantity & Type of Packaging: enter net quantity for each material, using metric units. At bottom of column, put number and type of packages used (i.e. "All packed in one fibreboard box")

Packing Instructions: Enter the relevant number:

- Infectious substances, humans and/or animals.....602
- Biological specimens.....650
- Dry Ice.....904
- GMOs.....913

Authorization: leave blank

Additional Handling Information

Prior arrangements as required by the IATA Dangerous Goods Regulations 1.3.3.1 have been made.

24 hr. Emergency Contact Tel. No.:CHEMTREC 1-800-424-9300

shipment is made under the provisions of ICAO

**7. ADDITIONAL HANDLING INFORMATION and 24HR
EMERGENCY CONTACT TEL. NO:**

State "Prior arrangements as required by the IATA Dangerous
Goods Regulations 1.3.3.1 have been made"

You are required to provide an emergency phone number on the
DG declaration. Stanford University contracts with **CHEMTREC**
to provide emergency contact services. Please use this
CHEMTREC Number on your form: 1-800-424-9300

For additional information concerning CHEMTREC service, see
the Stanford University Biosafety web site at:

<http://www.stanford.edu/dept/EHS/prod/researchlab/bio/practical.html>

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations.

Name/Title of Signatory
Robert Edgar, Ed Specialist
Place and Date Stanford, CA Feb 13, 2008

Signature
(see warning above)

8. NAME/TITLE OF SIGNATORY

The person who PACKED the box signs and adds the date to verify that the declaration is valid. The name should also be printed clearly above the signature.

Remember that you must be certified to ship hazardous material before you ship your package! Certification is possible through taking the appropriate course for what you are shipping:

EHS-2700-WEB DOT: Shipping Biological Goods or Dry Ice

(register for EHS-2700-WEB through STARS)

EHS-2600 DOT: Shipping Hazardous Materials

(to request EHS-2600 call EH&S at 723-5069)